

Minnesota Department of Labor and Industry
 Construction Codes and Licensing Division
 443 Lafayette Road North
 St. Paul, MN 55155-4341
 Phone: (651) 284-5068 Fax: (651) 284-5749
 www.dli.mn.gov TTY: (651) 297-4198

Monthly Building Permit Surcharge Report

Population of Jurisdiction is over 20,000

| | |
|----------------------|-------------|
| Month Ending: | Year |
|----------------------|-------------|

| | | |
|-----------------------------|----------------------|-------------------------------|
| REPORTING UNIT/MUNICIPALITY | COUNTY | TELEPHONE (include area code) |
| ADDRESS | CITY | STATE ZIP CODE |
| BUILDING OFFICIAL | CERTIFICATION NUMBER | TELEPHONE (include area code) |

Permits Based on Fixed Fees, Part 1

| Report permits in this section if the fee for each permit is less than \$10,010 | | | |
|---|----------------|----------------|------------------|
| Permit Type | No. of Permits | Times \$5 each | Surcharge Amount |
| Building | | Times \$5.00 | |
| Electrical | | Times \$5.00 | |
| Mechanical | | Times \$5.00 | |
| Plumbing | | Times \$5.00 | |
| Other | | Times \$5.00 | |
| Total Part 1 | | | |

Permits Based on Fixed Fees, Part 2

| Report permits in this section if the fee for each permit is \$10,010 or more | | | | |
|---|----------------|------------|-------------|------------------|
| Permit Type | No. of Permits | Total Fees | Times .0005 | Surcharge Amount |
| Building | | | Times .0005 | |
| Electrical | | | Times .0005 | |
| Mechanical | | | Times .0005 | |
| Plumbing | | | Times .0005 | |
| Other | | | Times .0005 | |
| Total Part 2 | | | | |
| Total Part 1 & 2 | | | | |

Building Permits Based on Valuation

| Construction Value Range | No. of Permits | Total Valuation | Total Surcharge |
|---------------------------------|-----------------------|------------------------|------------------------------------|
| \$1,000,000 or Less | | | |
| \$1,000,001 to \$2,000,000 | | | |
| \$2,000,001 to \$3,000,000 | | | |
| \$3,000,001 to \$4,000,000 | | | |
| \$4,000,001 to \$5,000,000 | | | |
| \$5,000,001 or More | | | |
| | | | Building Permits Surcharge: |

Mechanical Permits Based on Valuation

| Construction Value Range | No. of Permits | Total Valuation | Total Surcharge |
|---------------------------------|-----------------------|------------------------|--------------------------------------|
| \$1,000,000 or Less | | | |
| \$1,000,001 to \$2,000,000 | | | |
| \$2,000,001 to \$3,000,000 | | | |
| \$3,000,001 to \$4,000,000 | | | |
| \$4,000,001 to \$5,000,000 | | | |
| \$5,000,001 or More | | | |
| | | | Mechanical Permits Surcharge: |

Electrical Permits Based on Valuation

| Construction Value Range | No. of Permits | Total Valuation | Total Surcharge |
|---------------------------------|-----------------------|------------------------|--------------------------------------|
| \$1,000,000 or Less | | | |
| \$1,000,001 to \$2,000,000 | | | |
| \$2,000,001 to \$3,000,000 | | | |
| \$3,000,001 to \$4,000,000 | | | |
| \$4,000,001 to \$5,000,000 | | | |
| \$5,000,001 or More | | | |
| | | | Electrical Permits Surcharge: |

Plumbing Permits Based on Valuation

| Construction Value Range | No. of Permits | Total Valuation | Total Surcharge |
|---------------------------------|-----------------------|------------------------|------------------------------------|
| \$1,000,000 or Less | | | |
| \$1,000,001 to \$2,000,000 | | | |
| \$2,000,001 to \$3,000,000 | | | |
| \$3,000,001 to \$4,000,000 | | | |
| \$4,000,001 to \$5,000,000 | | | |
| \$5,000,001 or More | | | |
| | | | Plumbing Permits Surcharge: |

Other Permits Based on Valuation

| Construction Value Range | No. of Permits | Total Valuation | Total Surcharge |
|---------------------------------|-----------------------|------------------------|---------------------------------|
| \$1,000,000 or Less | | | |
| \$1,000,001 to \$2,000,000 | | | |
| \$2,000,001 to \$3,000,000 | | | |
| \$3,000,001 to \$4,000,000 | | | |
| \$4,000,001 to \$5,000,000 | | | |
| \$5,000,001 or More | | | |
| | | | Other Permits Surcharge: |

Surcharge Report Summary

| | | | |
|--|--|---|--|
| Make checks payable to "Department of Labor and Industry". Mail completed report and check to: Department of Labor and Industry Financial Services 443 Lafayette Road N St. Paul, MN 55155 Due the 15th of the month following the reporting month. | | Total Surcharges: | |
| | | Retention (fill in one line only): | |
| | | Total surcharges up to \$25, enter that amount | |
| | | or total surcharges from \$25 to \$1,250, enter \$25 | |
| | | or total surcharges over \$1,250 enter 2% of total surcharges | |
| | | Adjustments: | |
| | | Total Payment to the State: | |

Adjustment Explanation:

I hereby certify the information contained herein to be true and correct.

| | | |
|------------------------------|-------|--------|
| PRINT NAME OF PERSON SIGNING | PHONE | E-MAIL |
| SIGNED | TITLE | DATE |

Computation of fixed-fee permit surcharges

Where the fee for the permit issued is a fixed amount the surcharge is equivalent to 1/2 mill (.0005) of the fee or \$5.00, whichever is greater.

Computation of valuation-based permit surcharges

Where the fee for the permit is based upon valuation the surcharge is as follows:

| Construction value range | Surcharge computation | | |
|---------------------------------|------------------------------|--------|-----------------------------|
| \$1,000,000 or less | .0005 X valuation | | |
| \$1,000,001 to \$2,000,000 | \$500 + | .0004 | X (valuation - \$1,000,000) |
| \$2,000,001 to \$3,000,000 | \$900 + | .0003 | X (valuation - \$2,000,000) |
| \$3,000,001 to \$4,000,000 | \$1200 + | .0002 | X (valuation - \$3,000,000) |
| \$4,000,001 to \$5,000,000 | \$1400 + | .0001 | X (valuation - \$4,000,000) |
| \$5,000,001 or more | \$1500 + | .00005 | X (valuation - \$5,000,000) |